

**TUMWATER CITY COUNCIL
MINUTES OF MEETING
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CONVENE: 7:00 p.m.

PRESENT: Mayor Pro Tem Neil McClanahan and Councilmembers Joan Cathey, Eileen Swarthout, Ed Hildreth, Nicole Hill, Debbie Sullivan, and Tom Oliva.

Excused: Mayor Pete Kmet.

Staff: City Administrator John Doan, City Attorney Karen Kirkpatrick, Finance Director Ursula Euler, Parks and Recreation Director Chuck Denney, Public Works Director Jay Eaton, Assistant Fire Chief Jim McGarva, Firefighter/Paramedic Lt. Shawn Crimmins, Volunteer Coordinator Monica Langford, Golf Operations Supervisor Russ Olsen, Golf Event Coordinator Whitney Hays, Lead Golf Instructor Gregg Patterson, and Recording Secretary Tom Gow.

ADDITIONS TO THE AGENDA: There were no changes to the agenda.

MOTION: **Councilmember Hildreth moved, seconded by Councilmember Hill, to approve the agenda as published. Motion carried unanimously.**

PUBLIC COMMENT: **Deb Vinsel, Thurston County TV (TCTV),** updated the Council and community on recent activities at TCTV. The newly remodeled high definition studio has opened and is performing well beyond expectations. Ten youth media camps are scheduled this summer through the Young Producers Network. Approximately 150 youths are anticipated to participate. The camps include IPAD adventures, studio production, and Talk Time in the studio. TCTV partners with several state agencies to include the Department of Labor and Industries to produce webcasts several times a year. Upcoming events during the summer include covering Tumwater's annual 4th of July Parade and filming the development of property off "Z" Street by Homes First and Youth Build. Ms Vinsel thanked the City for its ongoing support and invited the Council to tour the studio. Recent changes in the transmission of the broadcasting signal have created improvements for subscribers, as well as providing stereo audio.

Ms. Vinsel responded to questions and said the camps started in 2005 with three camps. Several years ago, 15 camps were hosted. This year, 10 camps are scheduled.

Mayor Pro Tem McClanahan distributed poppy flowers from Olympia American Legion Alfred William Leach Auxiliary Unit #3 thanking the Council for their support to veterans and to Tumwater, Olympia, and Lacey residents in honor of the Memorial Day holiday.

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SPECIAL ITEMS:

**PROCLAMATION:
EMERGENCY
MEDICAL SERVICES
WEEK, MAY 17-23,
2015:**

Councilmember Hildreth read a proclamation declaring May 17-23, 2015 as Emergency Medical Services Week. The proclamation urges all citizens to join in the observance to recognize those who give so much of themselves for the safety and health of others.

Mayor Pro Tem McClanahan presented the proclamation to Tumwater Firefighter/Paramedic Lt. Shawn Crimmins. Fire Lt. Crimmins reported Thurston County is third in the nation for cardiac arrest survival with a 50% cardiac survival rate. The rate is high because of skilled first responders as well as the community. Tumwater Fire Department initiated a CPR program with Tumwater middle and high schools. The program taught over 600 students hands-on compression CPR.

**PROCLAMATION:
BICYCLE
COMMUTER MONTH,
MAY 2015:**

Councilmember Oliva read a proclamation recognizing the month of May 2015 as "Bicycle Commuter Month." In recognition of Earth Day, National Bike Month, and Clean Air Month, the proclamation encourages all citizens to put forth their best effort to reduce single-occupancy motor vehicle trips to reduce air pollution, energy consumption, and traffic congestion.

Mayor Pro Tem McClanahan presented the proclamation to Duncan Green, Intercity Transit. Mr. Green commented on the many activities occurring during May to celebrate and promote bicycling as a means of transportation. For 28 years, the Bicycle Commuter Contest has encouraged people to use their bikes for some transportation needs instead of driving. The contest includes over 50 local sponsors most of whom are local businesses in Thurston County. Sponsors award participants with free passes, coupons, and prizes. Last year, participants logged over 110,000 miles through 14,000 bicycle trips reducing carbon dioxide emissions by an estimated 55 tons. This year, nearly 1,700 people have signed up for the contest.

**SOUTH SOUND FIRST
TEE PROGRAM
UPDATE:**

Director Denney introduced Golf Operations Supervisor Russ Olsen, who briefed the Council on the First Tee program.

Supervisor Olsen described the different approach the First Tee Program utilizes in educating youth about golf. The First Tee Program is about youth golf development and personal development of the individual. The program employs different levels for youths to achieve.

Supervisor Olsen cited the support and team work of Director Denney, Operations Manager Dave Nickerson, Event Coordinator Whitney Hays, Lead Golf Instructor Gregg Patterson, and Program Director Ryan Kallenberger, First Tee of South Puget Sound.

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The First Tee Program is an international program represented in each state and many countries. The First Tee Program in Tumwater is part of an eight golf course program in South Puget Sound. The program is designed around teaching young people the game of golf, as well as helping them understand and develop the First Tee Nine Core Values of honesty, integrity, sportsmanship, respect, confidence, responsibility, perseverance, courtesy, and judgment.

Mr. Kallenberger provided history on the program and how Tumwater became a member of the program. Tumwater is one of 201 worldwide chapters. The Board is comprised of 18 community members with two members from the Tumwater area serving on the Board. The program initially launched with 94 youths in 2012 for classes at Chambers Bay Golf Course. Over 1,000 youths have been engaged in the program through local and military schools. In 2013, the program reached out to 12,500 students throughout the school systems. In 2014, the program served 1,025 students and outreached to 18,500 students in 31 schools. Currently, the program is based at nine sites. The goal in 2015 is attaining membership of 1,200 students and outreaching to 22,500 students.

Mr. Kallenberger shared information on the program's five-year strategic plan for Tumwater to serve 400 students. Today, 194 students participate in the Tumwater program.

Supervisor Olsen said the Tumwater program serves youth aged 7 to 17 with a focus on retaining youth in the program. Tumwater's program has the highest retention rate within the nine golf courses. Two certified level 1 instructors teach golf and life skills to participants. The program also partners with the Tumwater Boys and Girls Club serving approximately 15 students. Tumwater students successfully achieving each level receive a golf hat.

On June 5, the golf course is initiating Junior Golf at the golf course. All First Tee participants have been invited to attend and play golf. The cost to participate in Tumwater's Fire Tee Program is \$80 per student for six to eight week classes. First Tee sponsors the cost for instructors based on level of professional accreditation. No student is turned away because of the inability to pay. Staff works with students to secure a scholarship or sponsor to help fund the cost of the program.

**CITIZEN
COMMENTS:**

John Wilson, 3517 Norfolk Court SE, Olympia, 98501, shared information on how the program has helped his children. He thanked the Council for their support and for their investment in youth.

Hung Nguyen, 4715 Cole Court SE, Olympia, 98501, spoke to the many benefits the program has provided to his children. When he first

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began researching options, no programs were available in the local area. After learning about the program at Tumwater Valley Golf Course, he signed up his two children. The core values taught to his children are very important. His children's confidence has increased significantly. Staff at the First Tee Program is doing a phenomenal job teaching students how to golf and it provides a venue for his children to meet other students. Older students are interacting and mentoring younger students.

Supervisor Olsen addressed questions about donations to the program. The program is seeking golf balls and other items. Citizens can donate to First Tee or Tumwater First Tee, which benefits the Tumwater program. Donations of golf clubs are discouraged because of the importance of properly fitting golf clubs to each student to avoid injuries.

Mr. Kallenberger encouraged donation of golf clubs to the First Tee Program as the program covers nine sites and many students are older and could use the clubs.

**CONSENT
CALENDAR:**

- a. Approval of Minutes: Regular Meeting, April 21, 2015 & May 5, 2015; Worksession, April 28, 2015
- b. Payment of Vouchers
- c. Advisory Board Reappointment of Mark Sullivan, Trent Grantham, Amy Hargrove, Chami Ro, Brian Reynolds, Jeff Bae and Dave Bills.
- d. Ordinance No. O2015-004, Adoption of the 93rd Street Annexation
- e. Ordinance No. O2015-003, Amending the 2015 Salary Schedule
- f. Affiliation Agreement between Central Washington University and City of Tumwater Fire Department

MOTION:

Councilmember Oliva moved, seconded by Councilmember Hill, to approve the consent calendar as published. Motion carried unanimously.

Mayor Pro Tem McClanahan reviewed the items approved on the consent calendar. He introduced and acknowledged the reappointment of Mark Sullivan to the TCTV Board.

**COUNCIL
CONSIDERATIONS:**

**NEIGHBORHOOD
PROJECT GRANT
FUNDING
RECOMMENDATION:**

Coordinator Langford presented the Budget and Finance Committee's recommendation to fund the following Neighborhood Project Grant projects through the Community Matching Fund:

- Silver Ridge Association Landscaping Project - \$1,000

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- Indian Creek Condominiums Entrance Sidewalk Project - \$990
- Improved Walking Path Between Moore & North Streets - \$1,000

The goals of the Neighborhood Project Grant program is to help form a more connected community in neighborhoods and inspire neighbors to work toward a common goal. Priority is given to groups utilizing volunteer hours as part of the project match. Neighborhood Project Grants are reviewed by a selection committee of at least three members appointed by the Mayor. The City's Budget and Finance Committee was designated to review the project proposals. The maximum grant award is \$1,000 for each project. The City received 10 project applications. Four applicants were asked to modify proposals and resubmit in June for reconsideration. Applicants have one year to complete the project after receipt of funding.

MOTION:

Councilmember Hill moved, seconded by Councilmember Cathey, to approve the Budget and Finance Committee's Neighborhood Project Grant Funding recommendation as presented by staff. Motion carried unanimously.

**ADDITIONAL CIP
FUNDING REQUEST:**

City Administrator Doan reported on the City's participation in two human services funding programs. One is through the City to fund programs in Tumwater. The City allocates \$10,000 annually for the program. The second program is the regional Community Investment Partnership (CIP) with a donation from the City of \$25,000. The cities of Lacey and Olympia and Thurston County contribute funds, as well as the United Way. Councilmember Cathey is a member of the CIP, which has been meeting to allocate grants for 2015. United Way issued a challenge to the four jurisdictions to donate another \$30,000. If the four jurisdictions agree, United Way pledges to match it with another \$30,000 and expand the total amount of grant awards available for human services throughout the county.

The proposal would allocate some of the 2016 local human services budget to meet the challenge grant. The original proposal was a contribution by each participating jurisdiction of \$7,500. Should the Council approve the \$7,500 from the local fund, \$2,500 would remain for allocating later in the year for 2016 proposals. The Council also has the option to contribute less than \$7,500.

Councilmember Cathey commented on the opportunity for an organization to match funds. This year is an incredible year for human needs in the community. She supports the proposal. As a CIP panel member, she reviewed 29 funding proposals. An additional \$60,000 would make a big difference for many small organizations and programs. She recommended allocating \$5,000 from the City's local

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human services fund. The funds contributed by the City are returned three times or greater in programs and services benefitting Tumwater citizens.

Councilmember Hill asked what precipitated the challenge from United Way. Councilmember Cathey said United Way received some extra funds from sources who understand the value of the CIP program. Councilmember Hill supported allocating \$5,000 as well.

MOTION: Councilmember Cathey moved, seconded by Councilmember Hill, to allocate \$5,000 from the Tumwater Local HSRC fund to the CIP.

Councilmember Oliva asked about the status of the additional funds from United Way should the jurisdictions fail to raise \$30,000. Councilmember Cathey said United Way has challenged each jurisdiction to contribute \$7,500 each. Dependent upon the decision, the amount donated by each jurisdiction would be added to United Way's \$30,000.

City Administrator Doan reviewed the Council's budget for travel and attendance to conferences in response to a question from Councilmember Oliva. Each Councilmember has a budget allocation of \$500 for the biennium plus some funds for regional conferences.

MOTION: Councilmember Oliva moved, seconded by Councilmember Cathey, to allocate \$1,600 in funds from the Council's travel budget to add to the CIP contribution.

City Administrator Doan advised that Councilmember Hildreth is registered for the AWC conference and the City could possibly obtain a refund but might incur a cancellation fee. Registration is \$375 plus hotel costs.

Councilmember Oliva spoke in support of contributing the funds to the CIP.

Councilmember Cathey noted the AWC agenda doesn't include any issues requiring a delegate vote. Additionally, the City did not send a representative last year. It's important to consider the conference agenda to determine if it's necessary to send a representative.

Councilmember Sullivan commented on the importance of each Councilmember, as an elected official, to interact with other elected officials throughout the state during the conference. She acknowledged the region's lack of funds for social services while also recognizing the Council has other responsibilities as well. It's important not to counteract one in lieu of another. She would rather Councilmember

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Hildreth consider whether to attend rather than the Council as a whole.

Councilmember Hill supported forfeiting her respective budget allocation for Council travel.

Councilmember Cathey spoke in support of the one-time opportunity to contribute some extra funds to make a difference in the human condition within the community.

Councilmember Hildreth advised that he would abstain from voting because he is directly affected.

MOTION: **Motion carried on the amendment. Councilmember Hildreth abstained.**

MOTION: **Motion carried on the amended main motion to fund a total of \$6,600 to the CIP.**

**COMMITTEE
REPORTS:**

PUBLIC SAFETY: There was no report.
Ed Hildreth

**GENERAL
GOVERNMENT:** The committee referred amendments to the Neighborhood Commercial Zone district to the Planning Commission for a public hearing. The proposal included several recommendations from the Mayor. The committee supported most of the Mayor's recommendations. The next meeting is scheduled on June 2 at 11 a.m.
Joan Cathey

PUBLIC WORKS: The next meeting is on Thursday, May 21 at 8 a.m. Mayor Pro Tem McClanahan is not available to attend the meeting. The agenda includes a briefing and discussion on outfall improvements on "E" Street, Transportation Improvement Program planning, and a Transportation Plan update.
Neil McClanahan

**BUDGET AND
FINANCE:** The committee forwarded a funding recommendation for the Neighborhood Grant Project Program and recommended approval to amend the City's Salary Schedule. The next meeting is on June 12.
Pete Kmet

**MAYOR/CITY
ADMINISTRATOR'S
REPORT:** City Administrator Doan noted the Council approved adoption of the 93rd Street Annexation on the consent calendar effective June 1, 2015.

City Administrator Doan shared some notes of thanks and acknowledgements from the community to the police department for posting electronic speed signs on Lake Park Drive, to Fire Chief LaVielle from students at Peter G. Schmidt Elementary School, and a

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citizen who lost a wallet who received professional assistance from the Police Department.

The City's energy project is progressing enabling the upgrade of the City's HVAC system, completion of street light conversions, and HVAC upgrades at the Fire Station T2. The grant covered approximately 80% of the street light replacements to LED lights. The last component of the project is installation of solar panels on the City Hall building. Energy savings will pay off the entire energy conversion program over the next 12 years.

City Administrator Doan thanked voters for supporting Proposition 1 to fund the Transportation Benefit District with over 68% voter approval. The community will receive regular updates on projects funded by the additional sales tax.

Mayor Pro Tem McClanahan shared information on his attendance to several community events on behalf of the City.

**COUNCILMEMBER
REPORTS:**

Joan Cathey :

Members of the Solid Waste Advisory Committee continue to work on the strategic plan with the consultant. The emphasis of the plan is recycling, reuse, packaging considerations, composting, and education. The Tumwater School District added schools to the region's compost, food, and restaurant rescue programs.

Councilmember Cathey is attending the graduation ceremonies of Tumwater High School and Black Hills High School and is participating in one of the school's baccalaureate services.

President Obama has recently addressed the problems associated with the protection of bees. Approximately 40% of bees in beehives have been lost across the United States. Bees produce \$1.6 billion in business. Tumwater recently agreed not to use pesticides and other chemicals that impact bees on City-owned property.

Eileen Swarthout:

There were no meetings and no report.

Ed Hildreth:

The Visitor Convention Bureau Board met several times and held several executive sessions on the selection of the new Executive Director.

The TCOMM Board met and reviewed the strategic plan.

The Disability Board did not meet.

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Nicole Hill:

With the recent resignation of the Animal Services Executive Director, Susanne Beauregard, the Joint Animal Services Commission agreed to rename the 'Bow Wow Boogie' event to "Bye Bye Beauregard" in honor of Ms. Beauregard for her service to the community and to Animal Services. A special fund will be named in her honor along with many planned activities. The event is scheduled on September 28 at the Jacob Smith House in Lacey.

On Memorial Day, May 25, Odd Fellows Cemetery is conducting a service in honor of Memorial Day at 12:30 p.m. Councilmember Hill is a guest speaker.

Debbie Sullivan:

The Intercity Transit Authority held a public hearing on the Intercity Transit 2016-2019 Transportation Improvement Program and scheduled a public hearing to consider route service increase for bus route 42 serving the new Thurston County Accountability and Restitution Center (ARC) in Tumwater. The Authority contracted with Pierce County Security for security services at the Lacey and Olympia Transit Centers. Members discussed the Walk N Roll Program. Peter G. Schmidt Elementary School continues to achieve major participation in the program with over 150 students walking and biking to school. One of the agency's popular bus drivers was one of the kayakers who recently died in an accident in the Sequim area. Councilmember Sullivan attended the funeral service at Mountain View Church.

Tom Oliva:

The LOTT Clean Water Alliance Board received information on a study completed on the potential separation of stormwater and sanitary sewers in downtown Olympia, which are currently intermingled. Because of interconnectivity, all stormwater enters the wastewater treatment plant and treated at a higher level. The study was commissioned to determine the probability of separating the pipes to avoid treating stormwater. The study revealed it wouldn't be economical to separate the pipes. The Board received an update on the Wet Center Exhibits, a science center at the LOTT Administrative Office open to the public. The Board approved the purchase of land in Tumwater off Henderson Boulevard for future infiltration of treated water.

Councilmember Oliva attended another LOTT meeting on the Deschutes Valley Property Master Plan for the property surrounding the old brewery warehouses in Tumwater Valley. LOTT purchased some of the land for a future treatment plant. The master plan concept includes excavating a large portion of the asphalt parking lot on the west side of the property to improve drainage on the property and utilize the dirt to build up the east portion of the property as a platform for construction of the future plant, as well as creating a future river side park on the west side of the property.

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Councilmember Oliva attended the annual meeting of the Thurston County Chamber of Commerce. He provided a copy of the chamber's annual report to the Council.

Councilmember Cathey inquired about the location of the LOTT property off Henderson Boulevard. Councilmember Oliva advised that the property is located south of the Deschutes River bridge on the west side halfway between Tumwater Boulevard and the Deschutes River. Councilmember Cathey asked whether LOTT studied the potential impacts of infiltrating water that close to the river. Councilmember Oliva affirmed LOTT conducted studies. The soil is good for drainage as well as the presence of a barrier that prevents untreated water from entering the river.

Councilmember Cathey asked whether LOTT is initiating a discussion regarding septic systems. Councilmember Oliva advised that LOTT has initiated the efforts because it pertains to sanitary sewers. The LOTT Clean Water Alliance is an extension of the three cities and the county.

Mayor Pro Tem McClanahan added that during a meeting of the Association for Healthy South Sound, one discussion centered on Hood Canal and the impact septic systems have on shellfish health and chum salmon returns.

Councilmember Cathey said many people have expressed concerns about the fees charged by the county for septic system inspections, as well as the increase in cost for pumping septic systems. Persons contemplating selling their property must have the county inspect the septic system. The costs have increased substantially. Councilmember Hill commented that the pumping of septic systems is handled by a septic pumping service and not the county. The fees are market driven and are paid to septic inspectors and haulers required to complete the service in addition to the certification cost assessed by the county.

Mayor Pro Tem McClanahan shared information about his summer home located off Hood Canal, which is served by a septic system and the problems caused by failing septic systems along Hood Canal.

ADJOURNMENT: Councilmember Hill moved, seconded by Councilmember Oliva, to adjourn the meeting at 9:05 p.m. Motion carried unanimously.